

COMMUNITY USE OF SCHOOL DISTRICT FACILITIES & EQUIPMENT APPLICATION

The undersigned applicant makes application for the use of the school building designated below. The applicant will provide police protection at its own expense, if necessary, to maintain order and to properly protect the building. Police protection is required when admission is charged.

Please refer to Policy 905.1 to determine the proper use of school facilities and equipment. The applicant is responsible for enforcing these regulations.

Building/Site/Equipment \_\_\_\_\_ Date \_\_\_\_\_

Purpose \_\_\_\_\_ Hours \_\_\_\_\_

Auditorium  
Seating requirements on stage \_\_\_\_\_  
Tables required on stage \_\_\_\_\_  
Stage curtain and attendant \_\_\_\_\_  
Spotlights \_\_\_\_\_  
Microphones \_\_\_\_\_  
Podium Stand \_\_\_\_\_  
Table \_\_\_\_\_ Stand in audience \_\_\_\_\_  
Other equipment \_\_\_\_\_

Gymnasium  
Seating \_\_\_\_\_ Scoreboard \_\_\_\_\_  
Public address system \_\_\_\_\_

Classroom  
ICN \_\_\_\_\_  
Computer lab \_\_\_\_\_  
Other \_\_\_\_\_

Other facilities \_\_\_\_\_

Total Hours \_\_\_\_\_ X \$75.00 per hour

Total Fee \$ \_\_\_\_\_

Name of organization making application: \_\_\_\_\_

Name of person making application: \_\_\_\_\_

Address: \_\_\_\_\_ Phone #: \_\_\_\_\_

\_\_\_\_\_  
(Signature of Applicant)

\_\_\_\_\_  
(Date)

**Copy to be sent to Board Secretary.**

Approved 1/15/96

Reviewed 1/16/19

Revised 10/20/21